PictureStudio by AMBIR User Manual

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About Picture Studio by AMBIR

Picture Studio by AMBIR is complementary software included with your AMBIR scanner. Experience a streamlined way to manage, improve, and share your scanned images—all within one easy-to-use platform.
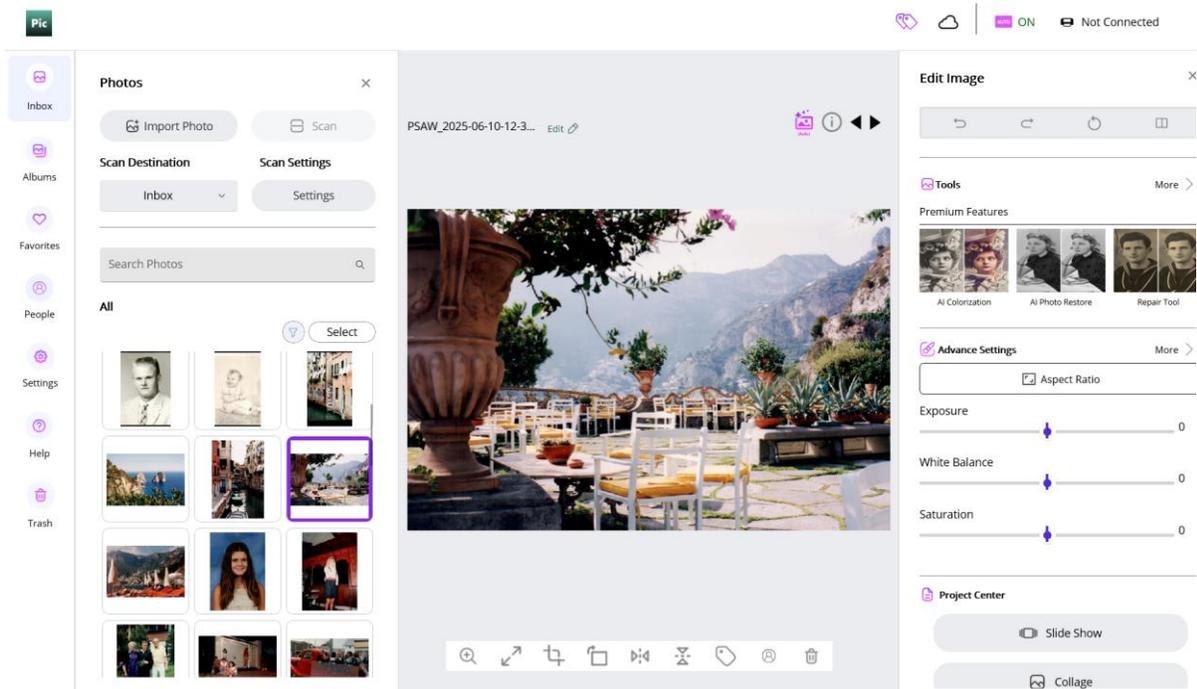
Inbox

The Inbox is the default collection area for your scans. Images in the Inbox will appear in the order they were scanned.

Albums
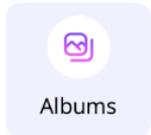
The Albums folder displays all of your custom albums.

To create a new album:
1. Click the purple Album icon.
2. Click the orange plus sign circle and enter your new album name

To move an image into an Album:
1.Click the Inbox icon to access the images in your Inbox. Select the image you want to move (a purple outline will appear around the image).
2. Right click the selected image and a drop-down window will appear.
3. Select Move. Now you can move the image into an existing album listed in the menu or create a new album.
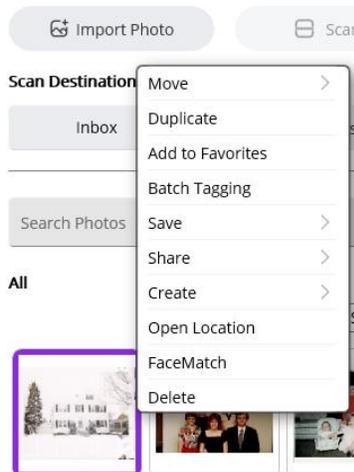
Sub-Albums

You can also create sub-albums within an album.

To create a new sub-album:

1. Open an album.

2. Click the orange plus sign circle and enter your new sub-album name

Favorites
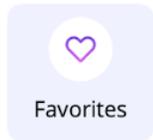
The favorites feature earmarks your most cherished photos.

To create a favorite:

1. Select a thumbnail image in the inbox.

2. Click the heart outline in the lower corner of the thumbnail image.

3. When the heart turns white it will appear in your favorite box.

4. To remove an image from favorites simply click the heart again.

People
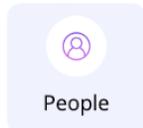
The People section is where you can view all of your AI Face Match profiles. This provides another way to organize and quickly search your images.

Please note that AI Face Match is a Premium Feature and requires an active subscription. Please download the Premium Feature manual to learn more.

Settings

Settings

The Settings section is your command center with customizable preferences and account information including: Scanner Settings, Share Settings, Application Settings and Account Settings.

Scanner Settings

Auto Enhance

Auto Enhance adjusts scan settings like color, exposure, contrast and brightness to better match a scanned image to the original. This reduces the need for manual adjustments after scanning. This feature is "Enabled" by default and can be turned off in Scanner Settings. If you prefer to make changes to the auto enhancement settings, you can move the auto enhance slider setting accordingly to your preference. The setting will save and apply to all future scans when Auto Enhance is enabled.

File Format

Whether you're sharing online, archiving, or editing, you have the flexibility to select a file format that works best for your needs.

JPEG – Ideal for everyday use with smaller file sizes and great image quality
PNG – Perfect for high-quality images with transparency support
BMP – Uncompressed format for maximum detail and editing flexibility

Calibrate & Clean
After the initial setup, calibration and cleaning will be required from time to time to ensure the highest performance and image quality.
As needed, select "Calibrate" or "Clean" from the scanner settings menu and follow the step-by-step instructions.

Share Settings
Share photos with family and friends through auto links to e-mail, One Drive, Dropbox, Facebook , etc. You must enable the application platform and follow the prompts to connect to your account.

Share Settings

Email		Disabled	
Facebook	Configure	Disabled	
Pinterest	Configure	Disabled	
Dropbox	Configure	Disabled	
Google Drive	Configure	Disabled	
Flickr	Configure	Disabled	
OneDrive	Configure	Disabled	

Application Settings

Auto Update
Enable Auto Update to receive free upgrades of Picture Studio by AMBIR. This will ensure you continue to receive new improved versions of the software when they are released.

Auto Back-up
Enable Auto Back-up to effortlessly save your entire photo library, including albums, tags, and enhancements with Auto Back-up. If you ever change or need to replace your computer, restoring your precious memories is simple. Rest assured, your photos are securely saved, providing peace of mind and safekeeping for your cherished memories.
• Configure OneDrive, iCloud, or Dropbox from the Sharing menu in Settings.
• Once enabled, select Configure under Auto Back-up.

Help

This central hub ensures you always have access to guidance and troubleshooting. You can contact the Ambir Support Team to talk live with a support technician, submit ideas and feedback through the Idea Submission Portal, and learn more about AMBIR.
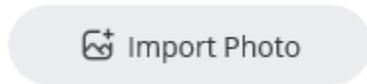
Trash

The Trash folder contains photos you no longer want to keep. The drop-down menu on the top right allows you to choose viewing options for your deleted photos. From here, you can:
• Restore photos to their original locations.
• Permanently delete photos from PictureStudio.

Photos

Import Photo

You can import images from your digital library (Apple Photos, Google Photos) or other connected devices (Film & Slide Scanner, Digital Camera, Memory Drive, etc.) into Picture Studio. This will allow you to stylize all of your digital images with the same editing tools and keep your images conveniently organized in one place.
1. To upload an image from your local drive, select Import Photo.
2. Locate the folder and select the image you wish to import.
3. After selecting the image you want to import, click Open.
4. After the selected photos are imported, a popup window will appear confirming that the import was successful.
5. After the import process is complete, click Done. The photos can be found in your selected Scan Destination.

PictureStudio

Importing to your folder.

0 ————————————— 100%

Done
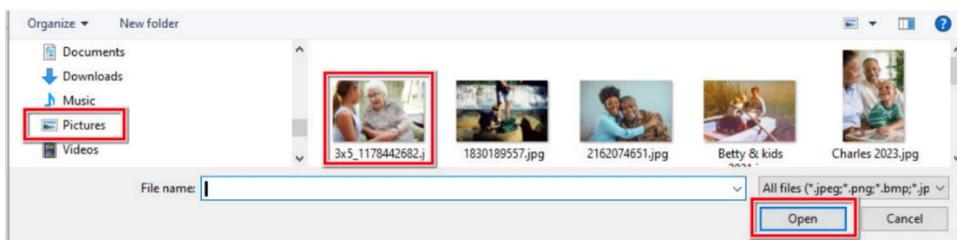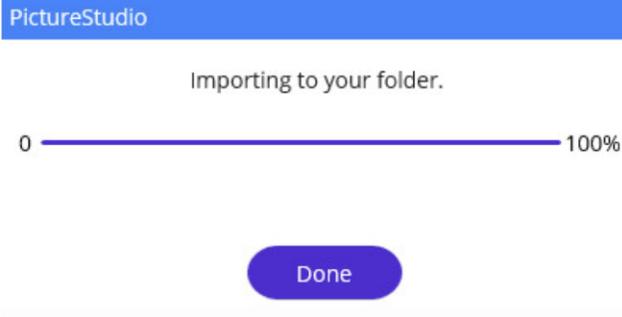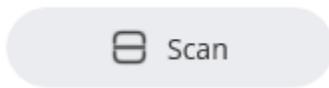
Scan

Scan

When Auto Scan is turned OFF you must select the "Scan" button to scan each photo scan. Note: To turn Auto Scan OFF and ON, click the Auto button next to the scanner icon.

Scan Destination

Scan Destination

Inbox
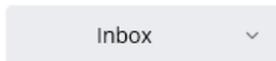
When scanning or importing images, your images will automatically save to the destination that is selected under the Scan Destination drop down. The drop-down menu will include a comprehensive list of your album names to make organization quick and easy.

Scan Settings

Scan Settings
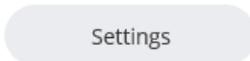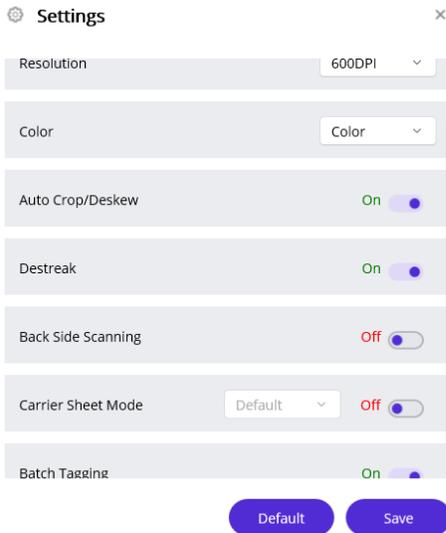
Settings

When you select Scan Settings a pop-up menu will appear with a list of scan settings.

- Scan resolution (300DPI or 600DPI)
- Color (Color or Grayscale)
- AutoCrop/Deskew/Destreak (recommend keeping these turned on)

Back Side Scanning

Both sides of a photo can be saved together under one digital image. This is a nice feature if you wish to capture any handwritten notes, dates, messages, etc. that appear on the back of a photo and connect it with the front.

1. Under Scan Settings, Turn Back Side Scanning to On
2. Hit the scan button to scan the front of your photo.
3. You will then be prompted to flip the photo over to scan the back
4. A double square icon will appear in the corner of your thumbnail image to identity that the front and back have been saved together. To view, open the image thumbnail. You can then toggle from front to back by clicking the blue circles below the image.
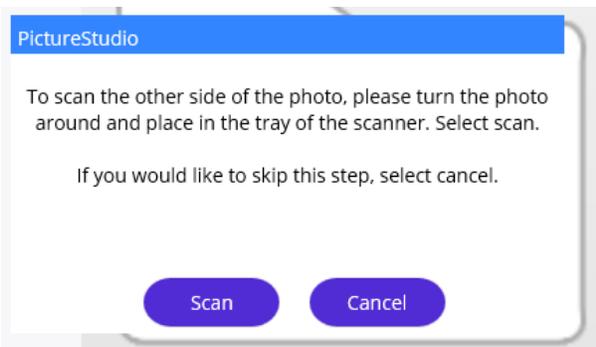
Carrier Sheet
A carrier sheet is included for scanning old or fragile photos to protect them from damage and guide proper alignment. It also helps high-gloss photographs move through the scanner rollers more easily.

1. Carrier Sheet Mode can be enabled or disabled under scan settings.
2. If you experience issues with the carrier sheet feeding, try changing the default setting to Minimum or Maximum to optimize performance.

Batch Tagging

Batch Tagging allows you to efficiently add location, date, notes, and tags to a grouping or photos prior to scanning. This makes it easier to organize photos by event, location, or other criteria, improving the search and retrieval process.

1. Under scan settings, turn Batch Tagging to On
2. Click the illuminated Batch Tagging icon located at the top of the global header and select Edit Tags.
3. A pop-up box will appear for you to enter tagging details. These details will be captured with every scanned image while Batch Tagging is turned on.
4. When you have finished batch tagging, disable Batch Tagging by selecting Disable Batch Tagging. To enable a new batch tag, simply follow the same steps outlined above.

Tips for Effective Batch Tagging:
• Use consistent keywords or tags to enhance searchability.
• Group photos by events to simplify retrieval.
• Take advantage of the Notes section for additional context that may not fit into tags.

Center Canvas Area

Click a thumbnail to bring it onto the center canvas to see your image at full size and preview changes in real time.

The default name for the image appears in the upper-left corner. To rename theimage, click the edit icon next to the name and enter your preferred title.
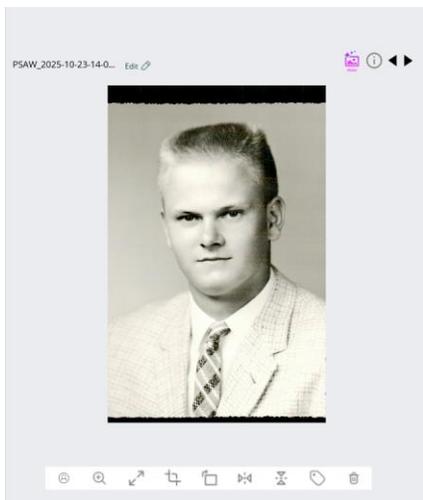
Information Note Card

Each image includes an Information Note Card that stores important details such as names, dates, locations, and personal notes.
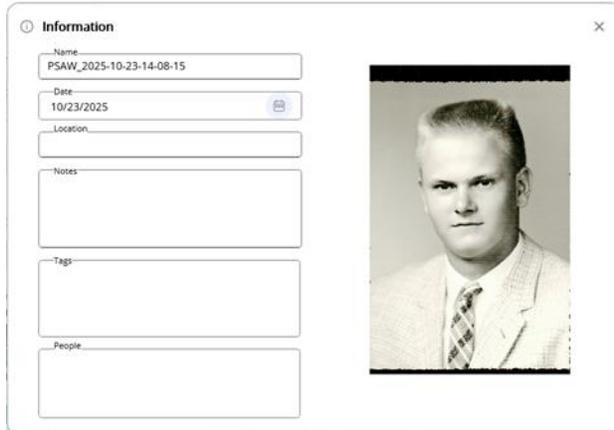
To access the note card:
1. Click the (i) icon above the photo.
2. In the information box, you can edit the Name, Date, and Location, and add any Notes.
3. The Tags and People sections display the tags and AI Face Match profiles associated with that image.

Canvas Tool Bar

The Tool Bar located beneath the image on the canvas provides quick access to essential editing and organization tools. You can enlarge, crop, rotate, reverse, and flip images directly within the workspace.

This is also where you'll find the Tagging and Premium AI Face Match tools for organizing and identifying your photos.

Tagging

Tagging allows you to label photos with searchable keywords—such as names, dates, locations, or events—to make organizing and finding images faster and easier.

To add tags:
1. Click the Tag icon.
2. Click anywhere on the image to place a tag.
3. Enter your keyword in the pop-up window and press Enter.
4. Repeat steps 2 and 3 to add multiple tags.
5. When finished, click Tagging Done.

6. Click Save in the upper-right corner to confirm your changes.

Your tags are now stored in the Information Note Card and are instantly searchable.

AI Face Matching

Please note that AI Face Match is a Premium Feature and requires an active subscription. Please download the Premium Feature Manual to learn more.

Editing Tools
The right side of the canvas contains your suite of photo editing tools, designed to help you adjust and enhance your images with precision.

The top row of icons allows you to easily manage your edits:
Undo – Reverses your last action.
Redo – Restores an action you previously undid.
Revert to Original – Discards all edits and returns the image to its original state.
Before & After – Displays a side-by-side comparison so you can see the results of your edits in real time
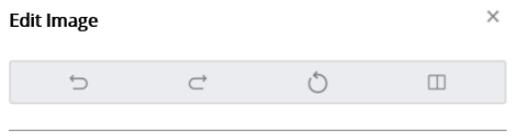
Duplicating Photos
Before making edits, it's recommended to duplicate your photo to preserve the original version.
To duplicate a photo:
Right-click the thumbnail of the photo you wish to copy.
Select Duplicate from the menu.
A replica of the selected image will be saved in the same folder.
This ensures you always have an unedited copy available for reference or backup.
Note: You can also restore any edited image to its original state at any time by clicking Revert to Original on the editing toolbar.

Premium Features

Unlock Premium Features by Subscribing to Picture Studio Premium. Please download the Premium Feature Manual to learn more.

Basic Features

Basic Features

Auto Enhance | Filters | Borders & Frames
Color Restoration | Auto Dust / Noise | Red Eye Removal
Tint
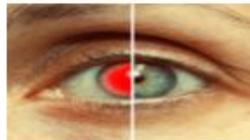
Auto Enhance
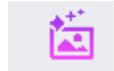
Auto Enhance automatically optimizes your images by adjusting key settings such as color, exposure, contrast, and brightness—eliminating the need for manual edits.

Auto Enhance an image after scanning in the Tool Section. When an image has been Auto Enhanced, the mountain icon in the upper-right corner of the image will illuminate.

Filters

Filters allow you to apply preset effects to change the look and mood of your photos.

To apply a filter:

Select an image from the viewer.

Choose a filter from the available options.

Adjust or preview the effect until you achieve your desired outcome.

Click Done to apply the filter.

Tip: Experiment with different filters after Auto Enhance for best results. You can always revert to the original if needed.

Borders & Frames
The Borders & Frames tool allows you to add custom borders or themed frames to your photos, enhancing their presentation and style.
Borders:
1. Open the Borders panel.
2. Use the sliders to adjust border thickness and corner radius.
3. Click the colored square to choose a border color. A color gradient box will appear.
4. Select your desired color, then click Save to apply the border.
Frames:
You can select Frames to access a variety of themed frames. Click your preferred frame to apply it to your photo.

Color Restoration
Color Restoration brings faded photos back to life by revitalizing their original colors, making images more vivid and true to their original appearance.
To restore color:
1. Select the photo you wish to enhance.
2. Click the Color Restoration tool.
3. Click Save to apply the changes.

Auto Dust/Noise
Noise Reduction is designed to remove digital noise and imperfections, such as dust or grain, commonly found in old or scanned photos.
To reduce noise:
1. Select the photo you wish to enhance.
2. Click the Noise Reduction tool.
3. Use the left and right arrows to adjust the intensity of the effect applied to your image.
4. Click Save to apply your changes.

Red Eye Removal
Red-Eye Removal eliminates the red-eye effect caused by light reflecting off the retina in photos.
To remove red-eye:
1. Select the photo that contains red-eye.
2. Click the Red-Eye Removal tool.
3. The effect will be applied automatically to the affected areas.

Tint
Tint allows you to apply custom color effects to your photo, adding a unique mood or style.
To apply a tint:
1. Drag the circle around the color gradient box to select your desired tint.
2. Use the vertical bar to adjust the tint's intensity—drag up for a lighter effect or down for a darker effect.
3. Optionally, use the color dropper to select a color directly from the photo on the canvas.

4. Once satisfied with the tint, click Save to apply the effect.

Advanced Settings

Aspect Ratio
The Aspect Ratio tool allows you to adjust the dimensions of your photo while maintaining a consistent ratio, perfect for printing or sharing in specific formats.
To change the aspect ratio:
Click the Aspect Ratio button to open a panel displaying 14 different ratio options.
Select your desired ratio (e.g., 3:2). A frame will appear around the photo.
To adjust the field of view, manually drag the sides of the frame—the selected aspect ratio will remain locked.
Tip: Use the Aspect Ratio tool before applying borders or frames to ensure your final composition fits your chosen format.

Photo Adjustments
Use the following tools to fine-tune your images, enhancing their appearance and bringing out details. Adjust sliders carefully and click Done to apply and save your changes.

Exposure
Increases the brightness of dark areas to reveal hidden details without altering overall tone.
Tip: Increasing exposure may make dust or imperfections more noticeable. Use the Dust Removal feature afterward for best results.

White Balance
Adjusts the color balance of the photo within a limited range. Best for subtle corrections to overall color tone.

Saturation
Controls color intensity.
Move the slider right to increase vibrancy.
Move the slider left to reduce color, creating a more muted or grayscale effect.

Brightness
Adjusts the overall lightness or darkness of the photo:
Right: Lightens the entire image.
Left: Darkens the entire image.

Contrast
Controls the distinction between light and dark areas:
Right: Increases contrast for a more dramatic effect.
Left: Decreases contrast for a softer, flatter look.

Sharpen
Enhances edges and details, making the image appear crisper and more defined.

Blur
Applies a softening effect. Can be used creatively, for example, to simulate motion.

Hue
Shifts the overall color spectrum across Red, Green, and Blue (RGB) tones. Similar to White Balance but allows full-spectrum adjustment.

Gamma
Adjusts non-linear contrast to bring out subtle differences in brightness, particularly in midtones.

Tip: Make incremental adjustments to each control and preview your changes frequently to maintain natural-looking results.

Project Center

Slide Shows
Bring your photos to life with dynamic slide shows. Create engaging presentations with smooth transitions, customizable durations, and captivating effects.

Steps to Create a Slide Show:
1. Open Slide Show
2. Select Images: Drag images from your Inbox or albums onto the canvas and rearrange into your preferred sequence by dragging.
3. Edit Images: Click the editing tool to access some basic editing features to create style consistency throughout your slide presentation.
4. Add Text: Click the text box to add text to your slides with customize fonts, sizes, and colors.
5. Set Transitions: Click Transition to adjust intervals between images.
   - Choose a time lapse between 3 and 60 seconds.
   - Select a transition type (available only on Windows).
   - A list of transition types will be provided.
6. Add Music: Click Add to browse for an audio track on your computer.
7. Save Slide Show: Click Save to review your choices.
Note: After saving, the slide show becomes read-only and cannot be modified.
8. Create and Confirm:
   - Click Create to finalize your slide show.
   - Then click Confirm. The completed slide show will be saved to your Inbox.

Collages
Unleash your creativity by arranging your photos into custom collages. Choose from a variety of templates and combine images to tell your story in a single frame.
1. Click Collages.
2. Select a desired format.
3. Drag and drop selected photos into the collage. Zoom and position each image as desired.
4. Select a size, then click Save.
5. Save your completed collage to the Inbox or a selected album.

Send and Share Section
The Send and Share section is located on the bottom side of the right panel. This section is designed to provide different formats and location options for exporting and sharing the images selected on the canvas.
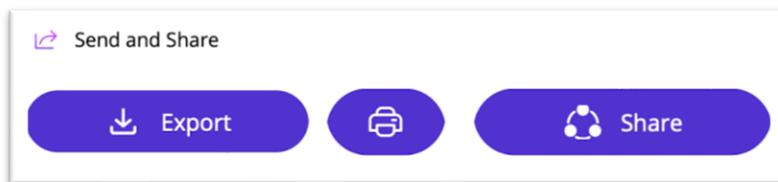
Export
You can export images into different file formats such as JPEG, PNG, BMP, and PDF.

Print
The Print icon allows you to print the images on the canvas in different ratios, such as 4x6 in, 5x7 in, or 8x10 in.

Share
The share con provides options to share images in various ways. These destinations are listed in the Settings menu under the Sharing Section. Once enabled, they will display in the dropdown under the Share icon. Examples include Email, Facebook, Google Drive, and others.

Additional Help
If you need further assistance, the following resources are available:
• FAQs: https://picturestudio.com/faqs/
• Support: https://picturestudio.com/support/
• Website: https://picturestudio.com/